

The Kalida Board of Education met in regular session on the 11th day of September 2024 at 7:00 p.m. in the administrative building boardroom.

The meeting was called to order by president Brad Niemeyer and on roll call the following members were: Mr. Helmke, present; Ms. Peck, present; Mr. Schmenk, absent; Mr. von der Embse, present; Mr. Niemeyer, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the Board President.

**APPROVAL OF MINUTES                    2024-144**

Mr. Helmke motioned to approve the minutes of the August 14, 2024 regular board meeting, as presented by the Treasurer. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**APPROVAL OF BILLS                    2024-145**

Mr. von der Embse motioned to approve the bills paid during the month of August 2024 as presented by the Treasurer. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Public Participation:** There was no Public Participation.

**Old Business:** There was no Old Business.

**CONSENT AGENDA ITEMS                    2024-146**

Mr. von der Embse motioned to approve the following consent agenda items:

**PUTNAM COUNTY SUBSTITUTE TEACHER LISTING** – Approve the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

**BAND OUT OF STATE TRIP** – Approve the band to travel to Lucas Oil Stadium in Indianapolis, IN for Grand Nations on November 14, 2024.

**SIXTH GRADE OUT OF STATE FIELD TRIP** - Approve the sixth grade field trip to Science Central in Ft. Wayne, IN on May 16, 2025.

**DOCK DAYS – MICHELE NIESE** – Approve .64 dock days for Michele Niese on December 13, 2024, including salary and benefits.

**DOCK DAYS – DARLENE IMM** – Approve .69 dock days for Darlene Imm on November 25, 2024, including salary and benefits.

**FFA TRIP OUT OF STATE** – Approve the FFA to travel to the 2024 FFA National Convention in Indianapolis, IN, Wednesday, October 23 to Saturday, October 26, 2024.

Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2024-25 BUS ROUTES                    2024-147**

Mr. Helmke motioned to approve the 2024-25 school bus routes. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**USE OF DISTRICT SCHOOL BUS                    2024-148**

Mr. von der Embse motioned to approve a contract with Kalida St. Michael's Church for use of a district school bus November 15-17, 2024, for a trip to Centerburg, OH. Kalida St. Michael's Church has agreed to pay \$250 plus a calculated rate of two times the IRS reimbursement rate of \$.57/mile, or \$1.14 mile. The Kalida Board of Education is not responsible for the payment of the driver. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**PURCHASE AGREEMENT WITH NORTHWEST SECURITY                    2024-149**

Mr. Helmke motioned to approve a purchase agreement with Northwest Security for the installation of an emergency replacement fire monitoring system at a cost of \$28,930.67. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2024-25 BUSINESS ADVISORY COUNCIL PLAN                    2024-150**

Ms. Peck motioned to approve the 2024-25 Business Advisory Council Plan as presented in Schoology. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**STAFF WELLNESS MEMBERSHIPS WITH UPTOWN FITNESS                    2024-151**

Mr. von der Embse motioned to approve the Board of Education sponsored payments of \$15 per employee, per month to Uptown Fitness to promote staff wellness from November 2024 through October 2025. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**EMPLOYMENT OF SUBSTITUTE TEACHERS                    2024-152**

Mr. Helmke motioned to approve hiring substitute teachers Ella Meyers and Keith Doepker on a 1 year temporary, Non-Bachelor's teaching license for the 2024-25 school year, in accordance with ORC 3319.36 and 3319.101. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Legislative Report:**

- No update to report

**Vantage Career Center Report:**

- Vantage's enrollment is up 50 students from last school year.
- The Thomas Edison building has been turned over to Vantage to use for their nursing program. The building will be renovated.

**Discussions during the Superintendent's report (in Schoology):**

- Sarka Electric will be drilling holes for the lights at the track facility. Mr. Lammers has been working with Kent Kahle and Greg Bockrath on future plans at the track.
- Work on the softball field will begin within the next week or so.
- The solar project presented by Superior Energy Solutions has been tabled for now. May revisit in the future.
- Student Wellness and Success Plan has been presented to the board and will be posted on the school's website.

**ACCEPT DONATIONS 2024-153**

Ms. Peck motioned to accept donations received in the month of August 2024 totaling \$26,716.27 as presented by the Treasurer. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**MOU WITH KALIDA EDUCATION ASSOCIATION 2024-154**

Mr. Helmke motioned to accept a MOU with Kalida Education Association for the implementation of the Employee Self Service (ESS) system. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Discussions during the Treasurer's report (in Schoology):**

- The monthly cash reconciliation report, the monthly summary of fund balances report, and the 3-year history of general fund receipts and expenditures report was presented in Schoology for review.
- The semi-annual update for the Casino Tax Distribution was presented in Schoology.
- A copy of the FY24 Financial Statements, prepared by Julian & Grube, were presented to the board for their review.
- Every public employee and elected official of a political subdivision is required to complete Fraud Reporting and Training with the State Auditor's Office. This includes board members.

**Discussions during the Elementary Principal's report (in Schoology):**

- The 24-25 school year is off to a great start. All of the staff put a lot of time in before the year started to prep and that has a lot to do with our successful start. The new positions that were created this year and the new hires are working out good as well.
- On Monday, September 9<sup>th</sup>, we had a full day of PD which was very productive. During the morning session, the ALICE training was a great review to all staff members. For the afternoon, Melissa Basinger from the PC ESC came to the elementary building to provide support for teachers. She worked with K-2 on curriculum alignment, standards, & vertical alignment for our ELA curriculum. 3<sup>rd</sup> and 4<sup>th</sup> grade teachers worked on stat testing data analysis and resources.

**Discussions during the High School Principal's report (in Schoology):**

- It's been a fairly smooth start to the school year. Thanks to all of the staff and teachers that helped make the beginning of the year smooth; especially Mr. Okuley, Mrs. Knueve (iPad distribution and setup), Mr. Clement (scheduling changes), and Mary and Ashley.
- Mr. Clement and Mr. Brinkman met with our Vantage students last week to inform them of some key beginning of the year items and to provide them with the best ways to stay connected to KHS.
- Currently we have 49 students and 5 adults planning on attending the annual trip to Washington DC in October.
- We continue to work on creating safe and welcoming environment at Kalida Schools. This year's theme is Be Bold, Be Brilliant, Be You. Students in grades 5-12 received a wrist band and we are incorporating some PRIDE Essentials into our lessons. We are also working on creating a more safe environment with the parking lot. Mr. Brinkman is recommending that we have an early release (3:00pm) for students that get picked up, walk, or ride bikes. The rest of the student would be released at regular time. This is to try and reduce congestion in the parking lot after school. Having an exit creates a bottle neck and has resulted in some unsafe situations.
- Congratulations to Seniors Grant Fortman and Robert Connor Nartker. They were announced as 2 of the semifinalists for the National Merit Scholarship. A press release was shared with the board.
- Homecoming game will be October 5<sup>th</sup> and the dance will be October 12<sup>th</sup>.

**Staff Participation:** There was no staff participation this month.

**EXECUTIVE SESSION 2024-155**

Mr. Helmke motioned and Ms. Peck seconded the motion to go into executive session at 7:29pm to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee. The roll being called upon for its adoption resulted as follows: Mr. Helmke, yes; Ms. Peck, yes; Mr. Schmenk, absent; Mr. von der Embse, yes; Mr. Niemeyer, yes. Vote unanimous. Motion carried.

8:11pm, let it be noted that no action was taken in executive session.

**ADJOURNMENT            2024-156**

There being no further business, at 8:11 p.m. Mr. Niemeyer motioned and Mr. Helmke seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

**In Attendance:**

Karl Lammers  
Dean Brinkman  
Kayla Stechschulte  
Michelle Buss  
Cheryl Simon  
Deb Kahle

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Board President

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Board Treasurer