

The Kalida Board of Education met on the 8th day of January 2025 at 7:00 p.m. in the Kalida Administrative Building Board Room for the organizational meeting and regular monthly meeting.

The meeting was called to order by President Pro Tempore Brent Helmke and on roll call the following members were: Mr. Niemeyer, present; Mr. Schmenk, present; Mr. von der Embse, present; Ms. Peck, present; Mr. Helmke, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the President Pro Tempore.

ELECTION OF PRESIDENT 2025-001

Nominations were called for the Office of President of the Kalida Board of Education. Ms. Peck nominated Brad Helmke for President. There were no other nominations for President. Mr. Niemeyer moved that nominations be closed. Mr. von der Embse seconded the motion and roll was then called for the election of Brent Helmke as President of the Kalida Board of Education and resulted as follows: Mr. Niemeyer, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Helmke, yes. Motion carried.

ELECTION OF VICE PRESIDENT 2025-002

Nominations were called for the Office of Vice President of the Kalida Board of Education. Mr. Schmenk nominated Greg von der Embse for Vice President. There were no other nominations for Vice President. Ms. Peck moved that nominations be closed. Mr. Niemeyer seconded the motion and roll was then called for the election of Greg von der Embse as Vice President of the Kalida Board of Education and resulted as follows: Mr. Niemeyer, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Helmke, yes. Motion carried.

APPOINTED COMMITTEES FOR 2025 2025-003

Board members volunteered for the following committees for 2025 and therefore appointed by the Superintendent and will meet on an as-needed basis:

Building and Grounds	Ms. Peck & Mr. Helmke
Insurance	Mr. Schmenk & Mr. von der Embse
Negotiations	Mr. von der Embse & Mr. Niemeyer
Transportation	Ms. Peck & Mr. von der Embse
Finance & Audit	Mr. Helmke & Mr. Niemeyer
Extra-Curricular	Mr. Schmenk & Ms. Peck

ELECTION OF LIAISONS AND REPRESENTATIVES FOR 2025 2025-004

Mr. Niemeyer motioned and Mr. Schmenk seconded the motion to nominated the following Liaisons and Representatives for 2025:

Legislative Liaison	Mr. Niemeyer
Student Achievement Liaison	Mr. Schmenk
Kalida Village CRA Representative	Mr. Helmke
Wellness	Ms. Peck
Vantage Representative	Mr. von der Embse (2 nd of 3 year term)

There were no other nominations for liaison and representatives. Roll was then called for the election of liaisons and representatives and resulted as follows: Mr. Niemeyer, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Helmke, yes. Motion carried.

REGULAR BOARD MEETINGS 2025-005

Mr. Schmenk motioned to set the date and time of the regular monthly board meetings on the 2nd Wednesday of the month at 7:00 p.m. in the Kalida Administrative Building, Board Room. There is no meeting in July unless needed. Mr. von der Embse seconded the motion and the roll being called upon for its adoption resulted as follows: Mr. Niemeyer, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Helmke, yes. Motion carried.

CONSENT AGENDA ITEMS 2025-006

Ms. Peck motioned to approve the following consent agenda items:

- A. **BOARD SERVICE FUND** – Establish a board service fund in the amount of \$6,000.00. The purpose of this service fund is to pay the actual expenses incurred by the board members in the performance of their service (mileage, meeting registrations, lodging, etc.).
- B. **PAYMENT OF MONTHLY BILLS** – Authorize the treasurer to pay bills as they are received provided funds are available, and to report monthly to the board of education for the approval of those bills that have been paid.
- C. **BORROWING MONEY** – Authorize the treasurer and the president of the board to borrow money, if needed, for school purposes upon notification of the other board members.
- D. **INVESTMENT OF INTERIM FUNDS** – Authorize the treasurer to invest interim funds with STAR Ohio, STAR Ohio PLUS, and other banks that have depository agreements with the board of education.
- E. **ADVANCE DRAWS** – Authorize the president and the treasurer of the board to request an advance draw on local taxes when funds are available.
- F. **ATTENDANCE AT MEETINGS** – Authorize the superintendent and treasurer to attend meetings within the State of Ohio that they feel are necessary to keep up with the educational and fiscal needs of the district.

- G. **PURCHASING AGENT** - Appoint the superintendent as purchasing agent for 2025.
- H. **BOARD PROVIDED AMENITIES AND INCENTIVES** – Approve a resolution expanding on Board Policy #6233 that allows providing certain amenities and incentives to employees, students, and advisory groups, and community members that do not exceed \$75.00 in value per person per instance.
- I. **FEDERAL AND STATE PROGRAM PARTICIPATION** – Approve the participation in state and federal grant programs if funding is available.
- J. **EMPLOYMENT OF TEMPORARY PERSONNEL** – Authorize the superintendent to employ personnel on a temporary basis as needed.
- K. **SALES TAX** - Authorize the treasurer the payment of reasonable sales tax for approved purchase or expenses when a tax exemption certificate cannot be used or its use is impractical under the circumstances.

Ms. Peck seconded the motion and the roll being called upon for its adoption, resulted as follows: Mr. Niemeyer, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Helmke, yes. Motion carried.

ADJOURNMENT 2025-007

There being no further business at 7:08 p.m. Mr. Schmenk motioned and Mr. Niemeyer seconded the motion to adjourn the meeting. When roll was called for its adoption all members were in favor. Vote unanimous. Motion carried.

In Attendance:

Karl Lammers
 Dean Brinkman
 Kayla Stechschulte
 Michelle Buss
 Cheryl Simon
 Jacob Litwiller

 Board President

 Board Treasurer

The regular meeting started immediately after the organizational meeting with the following members present: Mr. Helmke; Mr. Niemeyer Ms. Peck; Mr. Schmenk; Mr. von der Embse.

TREASURER CONSENT AGENDA ITEMS 2025-008

Mr. Niemeyer motioned to approve the following consent agenda items:

- **Regular Board Meeting Minutes for December 11, 2024**
- **Financial Reports for the period of December 2024**
 - Check Register, Monthly Cash Reconciliation, Financial Summary, Appropriation Summary, Revenue Summary, and Revenue & Expenditure Report
- **Donations for the month of December 2024 totaling \$6,929.80**
- **Alternative Tax Budget for 2025-26** as presented in Schoology
- **Amendment to Appropriations and Certificate of Estimated Resources for FY25**

Appropriations		Increase	Decrease
Fund 003-9005	Enhancement Committee Fund	\$23,000.00	
Fund 022-9013	OHSAA Tournament	\$8,000.00	
Fund 300-9050	Golf	\$100.00	
Fund 499-9124	ODNR	\$4,000.00	
Fund 499-9125	Drone Grant	\$5,000.00	
	Total	\$40,100.00	

Revenue		Increase	Decrease
Fund 018-9050	Elementary Principal	\$1,000.00	
Fund 022-9013	OHSAA Tournament	\$8,000.00	
Fund 200-9027	Class of 2027	\$100.00	
Fund 200-9028	Class of 2028	\$500.00	
Fund 200-9029	Class of 2029	\$50.00	
Fund 499-9124	ODNR Grant	\$4,000.00	
Fund 499-9125	Drone Grant	\$5,000.00	
	Total	\$18,650.00	

Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Public Participation: There was no Public Participation.

Old Business: There was no Old Business.

CONSENT AGENDA ITEMS 2025-009

Mr. von der Embse motioned to approve the following consent agenda items:

PUTNAM COUNTY SUBSTITUTE TEACHER LISTING – Approve the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

SUBSTITUTE TEACHER – RAEGAN GERDEMAN – Approve Raegan Gerdeman as a substitute teacher based on a one year non-bachelor’s preservice substitute license to work at Kalida Local Schools.

DOCK DAY – LINDA SCHMENK – Approve Linda Schmenk for 1.2 dock days (salary and benefits) for January 9-10, 2025.

Mr. Niemeyer seconded the motion and the roll being called upon for its adoption resulted as follows: Mr. Niemeyer, yes; Ms. Peck, yes; Mr. Schmenk, abstained due to conflict of interest for spouse; Mr. von der Embse, yes; Mr. Helmke, yes. Motion carried.

OHIO SCHOOL BOARD ASSOCAITION ANNUAL MEMBERSHIP 2025-010

Ms. Peck motion to approve the annual membership of the Ohio School Board Association for 2025 at a cost of \$3,784, plus \$150 for the School Management News email subscription. Mr. Schmenk seconded the motion and roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

MOTNHLY CELLPHONE STIPEND 2025-011

Mr. von der Embse motioned to approve a monthly cellphone stipend of \$35 to Karl Lammers, Dean Brinkman, Kayla Stechschulte, Jeremy Okuley, Adam Huber, Sarah Neidert, San Bellmann, Gary Vorst, Cody Wagner, Cheryl Simon, and Mary Siefker. Mr. Niemeyer seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Legislative Report:

- Mr. Lammers will be sending the board members a link to an article in the Cleveland Plain Dealer newspaper regarding the election of Rob McColley as President of Ohio Senate and Matt Huffman as House Speaker and the impact it could have on the Ohio public schools system.
- Mr. Niemeyer acknowledged the change in Social Security benefits to employees that receive a pension income and have contributed to Social Security.

Vantage Career Center Report:

- No update to report; next board meeting is January 9, 2025.

Discussions during the Superintendent’s report (in Schoology):

- January is School Board Appreciation Month. THANK YOU for your commitment to the students and community!
- The Admin Building office will now be locked during business hours. There is a sign asking visitors to ring a doorbell.
- Mr. Lammers has been notified that the new storage building at the Four Season Park is ready for occupancy. The school will rent one bay of the building for track equipment. The cost of rent is still being discussed.

Discussions during Mrs. Stechschulte’s Elementary Principal report (in Schoology):

- Kindergarten Registration opened up in December. We have 39 students registered for the 2025-26 school year.
- K-2 Dibels Testing was performed January 7-9. This testing provides data on early literacy & reading skills and helps drive our reading intervention programs.
- On January 10, 2025 a PRIDE Assembly will be held. Each quarter we gather together to celebrate the kids of character for that quarter, work on our character education, and gather in our houses.

Discussions during Mr. Brinkman’s High School Principal report (in Schoology):

- The school year is about halfway complete.
- A representative from Vantage Career Center came to the high school January 8th to talk to our sophomores. The sophomores will be visiting Vantage on January 31, 2025.
- Preparations for the 2025-26 school year will begin next month as we begin to hold Freshman Orientation and scheduling sessions with our students for the next school year.
- Mr. Clement has organized a Mental Health Awareness day for February. Students will attend four different thirty-minute sessions that discuss the importance of taking care of their mental health and healthy decisions hopefully provide tools and resources for our students. Sessions include Managing Stress and Anxiety, Using Interpersonal Skills (Rhodes St), Signs of Suicide (HB 123), and Dangers of Vaping (Health Department).
- National Honor Society induction ceremony will be held Monday, January 13, 2025 at 8pm. Sixteen students will be inducted.

Staff Participation: There was no staff participation this month.

EXECUTIVE SESSION 2025-012

Ms. Peck motioned and Mr. Niemeyer seconded the motion to go into executive session at 7:26 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee. The roll being called upon for its adoption resulted as follows: Mr. Niemeyer, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Helmke, yes. Vote unanimous. Motion carried.

Executive session ended at 7:59 p.m. Let it be noted that no action was taken in executive session.

ADJOURNMENT 2025-013

There being no further business, at 7:59 p.m. Mr. Niemeyer motioned and Mr. von der Embse seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

In Attendance:

Karl Lammers
Dean Brinkman
Kayla Stechschulte
Michelle Buss
Cheryl Simon
Jacob Litwiller

Board President

Board Treasurer