

The Kalida Board of Education met in regular session on the 13th day of September 2023 at 7:00 p.m. in the administrative building boardroom.

The President called the meeting to order and the following members were: Mr. Helmke, present; Mr. Niemeyer, present; Ms. Peck, present; Mr. Schmenk, present; Mr. von der Embse, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the Board President.

**APPROVAL OF MINUTES 2023-137**

Mr. Niemeyer motioned to approve the minutes of the August 9, 2023 regular board meeting, as presented by the Treasurer. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**APPROVAL OF BILLS 2023-138**

Mr. Schmenk motioned to approve the bills paid during the month of August 2023 as presented by the Treasurer. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Public Participation:** Senior Class members Andrea Burgei, Whitney Unverferth, Maria Gerding, and Carson Remlinger, and Senior Class Advisor Dale Liebrecht attended to ask the board to approve their senior class trip to Gatlinburg & Pigeon Forge, TN April 4-7, 2024.

**Old Business:** There was no Old Business.

**CONSENT AGENDA ITEMS 2023-139**

Mr. von der Embse motioned to approve the following consent agenda items:

**PUTNAM COUNTY SUBSTITUTE TEACHER LISTING** – Approve the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

**SIXTH GRADE OUT OF STATE FIELD TRIP** - Approve the sixth grade field trip to Science Central in Ft. Wayne, IN on May 17, 2024.

**ELEMENTARY TECH ASSISTANT SUBSTITUTE RATE** – Approve the substitute pay rate for Elementary Tech Assistant at the Substitute Teacher Rate.

Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2023-24 BUS ROUTES 2023-1140**

Mr. Niemeyer motioned to approve the 2023-24 school bus routes. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**RETIREMENT – NANCY GROTE 2023-141**

Mr. Schmenk motioned to approve the retirement of Nancy Grote at the end of the 2023-24 school year, with the intention of the Victory Lap in the 2024-25 school year. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**RETIREMENT – LORI FISCHER 2023-142**

Mr. Niemeyer motioned to approve the retirement of Lori Fischer at the end of the 2023-24 school year. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**MMR TRAINING REIMBURSEMENT – BRENDA BURGEI 2023-143**

Mr. Helmke motioned to approve reimbursement to Brenda Burgei for MMR training, July 18-21, 2023, for four days at her per diem rate. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2023-24 SUPPLEMENTAL CONTRACTS 2023-144**

Mr. Niemeyer motioned to issue the following 2023-24 supplemental contracts:

Varsity Softball Head Coach	Molly Haberman	8	\$5,196.00
Varsity Softball Assistant Coach	Mya Schmitz	2	2,551.00
Boys 7 <sup>th</sup> Grade Basketball Coach	David Kehres	10	3,582.00
Track Varsity Coach	Scott Miller	14	5,983.00
Varsity Baseball Assistant Coach	Ryan Hoffman	10	3,857.00
Track Varsity Assistant Coach	Shawn Schimmoeller	3	2,645.00
Track Varsity Assistant Coach	Adam Schumaker	15	4,188.00
Track Varsity Assistant Coach	Steve Fersch	8	3,637.00
Track JH Boys Coach	Lachlan Clymer	2	2,338.00
Girls 7 <sup>th</sup> Grade Basketball Coach	Lauren Langhals	0	2,165.00

**Volunteers:**

Softball Coach	Dana Schnipke
JH Boys Basketball Coach	Ryan Brinkman
Varsity Girls Basketball Coach	Brittany Hovest
Varsity Baseball Coach	Brian Klausing
Varsity Baseball Coach	Jim McBride

Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**USE OF DISTRICT SCHOOL BUS                      2023-145**

Mr. von der Embse motioned to approve a contract with Kalida St. Michael's Church for use of a district school bus November 10-12, 2023, for a trip to Centerburg, OH. Kalida St. Michael's Church has agreed to pay \$250 plus a calculated rate of two times the IRS reimbursement rate of \$.655/mile, or \$1.31 mile. The Kalida Board of Education is not responsible for the payment of the driver. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**CLASS OF 2024 SENIOR CLASS TRIP                      2023-146**

Mr. Helmke motioned to approve the Senior Class trip to Gatlinburg & Pigeon Forge, TN, April 4-7, 2024. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**EMPLOYMENT OF SUBSTITUTE TEACHERS                      2023-147**

Mr. von der Embse motioned to approve hiring substitute teachers Taylor Beining, Alanya Leis, and Claudia Hopkins on a 1 year temporary, Non-Bachelor's teaching license for the 2023-24 school year. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2023-24 BUSINESS ADVISORY COUNCIL PLAN                      2023-148**

Mr. Niemeyer motioned to approve the 2023-24 Business Advisory Council Plan as presented in Schoology. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**RETIREMENT – JEAN SMITH                      2023-149**

Mr. von der Embse motioned to approve the retirement of Jean Smith as of November 17, 2023. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Legislative Report:**

- No update to report

**Vantage Career Center Report:**

- Vantage is in the process of hiring a new treasurer.

**Discussions during the Superintendent's report (in Schoology):**

- The field events at the Track facility are being worked on.
- The Music Boosters have indicated that a new band trailer may be needed soon.
- A 16' x 16' concrete pad will be poured behind the Admin building to hold dirt for the softball field.
- A full day of professional development will be needed at the beginning of next school year. A survey will be sent out to the staff to determine the date.

**ACCEPT DONATIONS      2023-1150**

Mr. Niemeyer motioned to accept donations received in the month of August 2023 totaling \$22,716.70 as presented by the Treasurer. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Discussions during the Treasurer's report (in Schoology):**

- The monthly cash reconciliation report, the monthly summary of fund balances report, and the 3-year history of general fund receipts and expenditures report was presented in Schoology for review.
- The semi-annual update for the Casino Tax Distribution was presented in Schoology.
- The 31-year history of the financial impact Open Enrollment has our district, was presented in Schoology.
- A summary of 2023-24 All Sports Pass sales were presented to the board.
- A copy of the FY23 Financial Statements, prepared by Julian & Grube, were presented to the board for their review.
- With the help of Mr. Okuley, Mrs. Grote, and Mrs. Vennekotter the fees module was implemented in PaySchools. This allows parents are able to pay book bills online using credit card or a bank account.

**Discussions during the Elementary Principal's report (in Schoology):**

- The elementary had a PRIDE Assembly during the first week of school.
- Mrs. Stechschulte has been posting weekly PRIDE videos to the morning announcements.
- Several grades have started weekly check-ins with their students.
- Coming up, House Buddies be assigned.
- The elementary will be changing Random Acts of Kindness Week to Random Acts of Kindness Days. These days will be spread out the school year.
- As done in previous years, Mrs. Stechschulte will continue to do daily announcements on the essential of the week for students, positive parent email, grade level classroom visits, reviewing expectations, expectations posted in hallways and common areas, quarterly PRIDE assembly, House points for positive behaviors & actions.

**Discussions during the High School Principal's report (in Schoology):**

- It's been a fairly smooth start to the school year. Thanks to all of the staff and teachers that helped make the beginning of the year smooth; especially Mr. Okuley, Mrs. Knueve (iPad distribution and setup), Mr. Clement (scheduling changes), and Mary and Nancy.
- Mr. Clement and Mr. Brinkman met with our Vantage students last week to inform them of some key beginning of the year items and to provide them with the best ways to stay connected to KHS.

- Currently we have 51 students and 23 adults planning on attending the annual trip to Washington DC in October.
- We've had our student council elections and met with the student council members this week. They will be attending a leadership conference in Wapakoneta at the end of September.
- We continue to work on creating safe and welcoming environment at Kalida Schools. The mistreatment tracker has been successful and we are also putting on daily quotes and reinforcement on Wildcat PRIDE on our announcements. We are also sending Mr. Myers to Columbus for an Ohio Bullying Prevention and Response Workshop.
- Congratulations to the Kalida Local Schools as we are recently recognized as one of the "Best High Schools in the Nation" by US News and World Report. We were ranked #260 nationally and #7 in the state. These rankings were determined by graduation rates, state proficiency test, and college readiness (as measured by AP tests/scores).

**Staff Participation:** There was no staff participation this month.

**ADJOURNMENT                    2023-151**

There being no further business, at 7:37 p.m. Mr. Niemeyer motioned and Mr. Helmke seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

**In Attendance:**

Karl Lammers  
 Dean Brinkman  
 Kayla Stechschulte  
 Michelle Buss  
 Cheryl Simon  
 Deb Kahle  
 Matt Kelly  
 Dale Liebrecht  
 Andrea Burgei  
 Whitney Unverferth  
 Carson Remlinger  
 Maria Gerding

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Board President

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Board Treasurer